



# **NHPA World Championships Bidder Packet**

Documents included: *World Tournament Bidder Guidelines*  
*World Tournament Contract and Court Layout*  
*World Tournament Time Line Monroe/West Monroe, LA recap*

*Laurie Lampkin, 2<sup>nd</sup> Vice President*  
*World Tournament Coordinator*  
*National Horseshoe Pitchers Association*

[laurie\\_r@bellsouth.net](mailto:laurie_r@bellsouth.net)  
[www.horseshoepitching.com](http://www.horseshoepitching.com)



[www.horseshoepitching.com](http://www.horseshoepitching.com)

**NHPA**  
Come Pitch with Us



## **Bid Guidelines for National Horseshoe Pitchers Association's World Championships**

Bid Submission Deadline: July 1st, 2 years prior to event  
Selection Announcement: Following the council voting to be determined at  
the next NHPA Council Winter Meeting.

Send all correspondence via email to:

Laurie Lampkin, 2<sup>nd</sup> Vice President  
World Tournament Coordinator  
Tel: (502) 507-2597  
Email: [laurie\\_r@bellsouth.net](mailto:laurie_r@bellsouth.net)  
Web: [www.horseshoepitching.com](http://www.horseshoepitching.com)



## National Horseshoe Pitchers Association

Laurie Lampkin, 2<sup>nd</sup> Vice President  
World Tournament Coordinator

**Tel:** (502) 507-2597

**Email:** [laurie\\_r@bellsouth.net](mailto:laurie_r@bellsouth.net)

**Website:** [www.horseshoepitching.com](http://www.horseshoepitching.com)

Dear Prospective Bidder,

Thank you for your interest in hosting the NHPA World Championships. We have created this package to assist you in presenting your bid for hosting horseshoe pitching's premier event.

This document lays out the NHPA guidelines on how to prepare a bid to host the National Horseshoe Pitchers Association's World Championships. It is crucial that you understand all items laid out in these guidelines and this document accompanies the event contract when preparing your bid. If you are selected to host, you will then have a comprehensive blueprint from which to build your operational plans.

Preparing a bid to host a World Championship event is a challenging but rewarding endeavor, and the NHPA thanks you in advance for your interest and commitment. We rely on hosts like you and your community to help us to bring together the best horseshoe pitchers in the world in competition and fellowship. We are committed to growing our sport, and this high-level event will help to increase horseshoe pitching exposure and development throughout the world, while allowing new generations of competitors to experience a fantastic NHPA competition.

These bid guidelines expand on the actual event contract agreement and are an integral part of the commitment given by the HOST. If you have any questions regarding the bid process or your bid proposal for the NHPA World Championships, please contact the World Tournament coordinator, Laurie Lampkin by e-mail at: [laurie\\_r@bellsouth.net](mailto:laurie_r@bellsouth.net).

Regards,

Laurie Lampkin, 2<sup>nd</sup> Vice President  
National Horseshoe Pitchers Association

# **Contents**

## **1. INTRODUCTION**

- 1.1 About Horseshoe Pitching**
- 1.2 About the National Horseshoe Pitchers Association (NHPA)**
- 1.3 The structure of the NHPA World Championships**
- 1.4 About NHPA competitors**
- 1.5 Snapshot: NHPA World Championships**

## **2. BIDDER ELIGIBILITY**

- 2.1 Organization**
- 2.2 Facility Requirements**
- 2.3 Date Requirements**
- 2.4 Accommodations**

## **3. BIDDING AND SELECTION PROCESS**

- 3.1 NHPA World Championship Tournament Contract**
- 3.2 Pre-bid site visit**
- 3.3 Bid Options**
- 3.4 Payment of Sponsorship Dollars (Bid Fee)**
- 3.5 Complete and Sign Tournament Contract**
- 3.6 Bid Acceptance**
- 3.7 Distribution of Information**
- 3.8 Presentation of Proposal**
- 3.9 Advertisement**
- 3.10 Successful Bidder Follow-up**

## **4. ENDORSEMENTS**

## **5. LINKS**

# 1. INTRODUCTION

## 1.1 About Horseshoe Pitching

### A Family Sport

Horseshoe pitching boasts of being one of the few sports that has a national champion for men, women, boys and girls and can still be played in one's backyard. It can be played by one or more and by the young as well as the old.

### Physical Fitness

In this day of weight-watching, what better way to exercise than walking, bending and reaching? These are integral parts of this great sport. Game-related injuries are rare, and doctors have repeatedly stressed the beneficial aspects of this sport.

### Join the Millions of Participants

It was recently estimated that upwards of fifteen (15) million enthusiasts enjoy pitching horseshoes in the United States and Canada, in tournaments, leagues, recreation areas and backyards. What sport offers so much for so little?

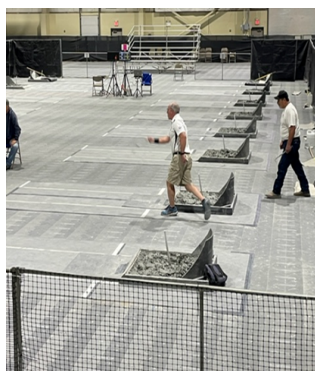
### Sports Origin

The origin of this sport goes back to the days of the Roman Empire. Roman soldiers pitched horseshoes discarded from the horses used to drive their chariots.

Soldiers in the American Revolutionary War pitched horseshoes for recreation on the Boston Common. The Duke of Wellington in history said that the war was won by the pitchers of the steel (horseshoes).

### An International Sport

The sport has been introduced in South Africa, Italy, Japan, Grand Bahama Islands, Togo, West Africa, Australia, New Zealand, West Germany, Nigeria, Honduras, Canada, South America, Israel, Norway, Switzerland, Poland, Phillipine Islands, England, Sweden, Finland and Russia.



## **1.2 About the National Horseshoe Pitchers Association (NHPA)**

The NHPA is a federation of sixty (60) charters in the United States and Canada, each with numerous club affiliates and individual members. Each state association is self governing. Some states have more than one charter.

### **Purpose**

The NHPA strives to promote and organize the sport and to standardize the rules, equipment and playing procedures. The top priority is to serve as a unifying agent between state associations, local clubs, unorganized groups and individual players. The NHPA sanctions the Annual World Championship Tournament along with state association tournaments, regional and open events and a league program.

The NHPA also manages a player rating system, and publishes the sport's online magazine *Newsline*.

For more information, visit our website at [www.horseshoepitching.com](http://www.horseshoepitching.com).

## **1.3 The structure of the NHPA World Championships**

The two-week long NHPA World Horseshoe Pitching Championships are held once each summer to crown a World Champion in each of eight divisions – Open Men, Open Women, Senior Men, Senior Women, Short-Distance Men, Junior Boys, Junior Girls and Junior Cadets (12-years old and under).

Preliminary competition consists of round-robin class play with all entrants seeded in up to 16-person classes, with the exception of the Cadet Division. All classes play over the course of three days.

At the end of class play, champions are named for each class, with the top qualifiers, based on ringer percentages advancing into the Championship Class of their respective divisions. Sizes of championship classes are determined by number of entrants in each division.

Championship play in most divisions spans three days, at the end of which, the individual in each championship class posting the best win/loss record is awarded the title of "World Champion" in that division.

Division champions receive monetary prizes in various amounts which can consist of as much as \$4,200, Men and Women; \$1,500, Senior Men; \$800 Senior Women; \$1,500, Short-distance Men.

World Champion Junior pitchers are awarded scholarships in the amounts of \$600 for Junior boys and girls and \$600 for the Cadet division.

## **1.4 About NHPA competitors**

Participants travel from all parts of the United States, as well as other countries - Canada, Norway, South Africa, Germany and Japan being the most frequent.

Most consider this trip their "Family Vacation," and bring along their husbands, wives, children, grandchildren, brothers, sisters, aunts, uncles and friends. They will spend their free time sightseeing and touring the area - visiting local events and attractions, and patronizing local businesses.

All competitors are at the venue a minimum of three days – many for the full two weeks. It is estimated that they, along with their friends and family will bring approximately three to six (\$3-\$5) million dollars into the host community, in a two-week time frame depending on regional economy and attractions.



## **1.5 Snapshot: NHPA World Championships**

**Time of Year:** Early to Mid-July thru Early August (Time frame is based on children returning to school).

**Length of Event:** Approximately 17 days total which includes the set up of the equipment prior to the beginning of the tournament, Monday thru 3<sup>rd</sup> Saturday (Beginning Saturday prior to the start of the tournament will be a "warm-up tournament" which tests the electronic Score Keeping systems, Leader Boards, Cameras used for Live Streaming, Wi-Fi, High Speed Internet - secured, and all Bandwidth connections, The HOST also provides an IT person to assist with any Wi-Fi, High Speed Internet - secured, and Bandwidth connections of 500 Gigabyte upload and download minimum, HOST will also provide a separate "Guest" Wi-Fi of 500 Gigabyte.

Number of Competitors: 800 - 1400 +/- competitors

Average length of Stay: 3-5 nights

Estimated Room Nights: 3,500 +/-

### **Warm-up Tournament**

Schedule: Held on first Saturday prior to start of Preliminary Tournament. Begins approximately at 8:00 a.m. First come first serve no pre-registration required.

HOST provides an IT person to assist with any Wi-Fi, High Speed Internet - secured, and Bandwidth connections of 500 Gigabyte upload and download minimum, HOST will also provide a separate "Guest" Wi-Fi of 1 Gigabyte. Host maintains Water stations and drinking cups on the end of each bank of courts throughout the duration of tournament.

NHPA provides tournament directors, score keepers, electronic scoring equipment and payout (from collected entry fees).

### **Preliminary Class Play**

Schedule: Monday thru Saturday of first week of competition with the Cadet and Junior Championships on Saturday; Prelims on for competitors, Monday thru Wednesday of second week, Championships Thursday through Saturday the first week (new groups of pitchers start every 3 days).

HOST arranges for all necessary concessions. Concession's will be required by the NHPA to be open from 6:00 a.m. and close no earlier than 30 minutes prior to the last competition has completed each day. HOST provides staffers to address any maintenance and/or housekeeping issues during each day of competition. HOST maintains Water stations and drinking cups at each end of the bank of courts, shovels for each end of court, water containers at each end of every court, White spray paint for stakes on each end of courts. (See Article XII, items 1b), HOST provides a work crew to clean the pitching area at the end of pitching each day. (See Article XII, item 6)

NHPA provides tournament director, shift directors, score keepers and judges.

### **Championship Play**

Schedule: Thursday thru Saturday of the first week.

HOST arranges for all necessary concessions. Concessions will be required by the NHPA to be open from 6:00 a.m. and close no earlier than 30 minutes after the last competition has completed each day.

HOST provides staffers to address any maintenance and/or housekeeping issues during daily competition hours. HOST maintains Water stations and drinking cups, shovels and water containers at each end of courts, white spray paint for stakes (See Article XII, items 1b,).

HOST provides a work crew to clean the pitching area at the end of pitching each day. (See Article XI, item 8)  
NHPA provides tournament director, shift directors, score keepers and judges.

---

## **Bid Guidelines for NHPA World Championships**

## **Player Check-In**

**Schedule:** Beginning with Saturday of the Warm-up Tournament and continuing through all Preliminary Class Play for both weeks. Operating hours for the venue/arena and check in/registration will begin at 6:00 a.m. each day per the tournament schedule and as the NHPA deems necessary to allow for adequate time to allow the competitors to practice and check in /registration.

HOST provides required number of staffers each day to handle player registration and welcome bags to be distributed during the check-in process for the entire 2 weeks and to provide basic tourist, shuttle, transportation, and city information.

HOST provides Check-in/Welcome packets that will include various items.

NHPA provides list of participants to CVB staff.

## **Annual NHPA Delegate Convention**

Schedule: Held on Sunday Morning after the first week of competition beginning at 8:30 a.m.

HOST arranges location of delegate meeting, including any off-site locations, arena/venue through coordination with NHPA Staff. Host also agrees to provide breakfast items listed in contract. (See Article XI, item 10)

## **Annual NHPA Hall of Fame Banquet**

Schedule: Held on Sunday after first week of competition and catering options through coordination with NHPA Staff. Location will be determined same as above.

## **2. BIDDER ELIGIBILITY**

### **2.1 Organization**

A bid can be placed by any municipality, tourism or visitors' bureau, horseshoe pitching charter or club, venue, or individual that is able to fulfill the requirements of the NHPA World Tournament Contract.

While not required, it is highly recommended that a bidding entity incorporates the support and assistance of local or state horseshoe pitching clubs. If the local charter is willing, they will need to work out a weekly work schedule to be on site and share that schedule with the NHPA World Tournament Director in charge of set up.

### **2.2 Facility Requirements**

A 50,000 -60,000 minimum of square feet of level, unobstructed concrete floor space with minimum ceiling height of no lower than twenty five (25') feet from the lowest point on ceiling (light) fixture. This should include spectator area and room to fit 50-60 sets of portable horseshoe courts with enough space to allow for accessible walkways between stands and competition courts. Flooring other than concrete requires inspection and pre-approval by NHPA officials. (See Article XII, item 1)

A meeting room for 200 +/- delegates during annual convention. (See Article XII, item 7)

A minimum of 1,000 square feet of air conditioned space in at least 4 separate, lockable rooms contiguous to the competition courts to house the NHPA offices, Stat Room, Computer Room, website terminal and public relations. (See Article XI, item 9) Please, note Wi-Fi, High Speed Internet - secured, Bandwidth to consist of 500 Gigabyte upload and 500 Gigabyte download minimum, electricity, public address system, also provide a separate "Guest" Wi-Fi of 500 gigabyte, and wireless microphones and other requirements.

Additional spaces as outlined in items 11 through 18 in Article XI of World Tournament Contract.

### **2.3 Date Requirements**

The NHPA allows a sliding window of dates for this 2-week event. The first week can be as early as the second week of July. The second week can be no later than the first week of August. Additional days approximately 3-4 days prior will be necessary prior to the actual start of the tournament for equipment setup and warm-up event to test the equipment and electronics. (See World Tournament Timeline document).

When submitting a bid, be sure to include the actual "competition dates" that you are proposing for your venue.



## 2.4 Accommodation's

Rooms for the event should be available to competitors at rates no higher than \$99 -\$119, regardless of occupancy. Participants will be responsible for making their own reservations directly to the Hotel and not the national reservation desk and paying for their rooms directly with the hotel, or housing service, if utilized.

## 3. BIDDING AND SELECTION PROCESS

### 3.1 NHPA World Championship Tournament Contract

Read through the tournament contract in its entirety, prior to submitting a bid, to ensure that your organization and venue are able to fulfill "ALL" requirements that are detailed therein.

Direct any questions or concerns to NHPA World Tournament Coordinator, 2<sup>nd</sup> Vice President, Laura Lampkin via email at [laurie\\_r@bellsouth.net](mailto:laurie_r@bellsouth.net)

### 3.2 Pre-bid site visit

Site must be pre-approved by an authorized NHPA representative through a preliminary site visit (at the expense of the HOST) prior to the bid deadline. (See Article II)

### 3.3 Bid Requirements:

Will include HOST providing bid fee and fifteen (15) complimentary hotel rooms for tournament officials and staff, equaling up to 212 room nights. The bid requirement is payable in increments if needed, or can be paid in full, the pledged sponsorship dollars shall be divided into **Three** equal payments as follows:

**First:** payment/increment is to accompany bid and "Signed" contract – Bid deadline is December 31st, 2023 (emergency extension) for 2024 bid year - December 31, 2024 for the 2025 bid year - two years prior to the tournament date. (This payment will be refunded if the bidder is unsuccessful.)

**Second:** payment due by the following January 1st, the year after the bid is won.

**Third:** the final payment will be paid in full and due June 30th, same year as the tournament date.

### 3.4 Payment of Sponsorship Dollars (Bid Fee)

A payment equaling one-third the total sponsorship amount is to accompany the bid. This payment will be refunded if the bidder is unsuccessful. Upon being awarded the event, the remaining fee shall be paid in two more installments as follows: The first payment due by December 31, with signed contract the year the bid is won. The second payment and final payment is due June 30th, one year prior to the tournament date. The bid fee can be paid in full at any time.

(See Article IV – Payment of Pledged Sponsorship Dollars) Once the decision has been made to submit the contract, you will need to contact the [NHPA 2nd VP Laurie Lampkin](#). The contract will be sent to the organization and/or person that will have the authority to sign the contract, NHPA President Gary Roberts. **NOTE:** Termination or cancellation of the NHPA contract, must be received in writing by the NHPA President and World Tournament Coordinator no later than 1 year from the original date of the event. If the venue is no longer available to host the World Tournament for the scheduled tournament dates, the City and/or CVB (Conventions Visitor's Bureau) must pay for any and all expenses including all venue fees for the entire duration of tournament, pay for any and all expenses to relocate the NHPA trailer to a new tournament location or new city if applicable.

Complete all the "blanks" on the World Championship Tournament Contract, including the signatures for the venue, and host, the proposed dates and the bid option you are choosing. Be sure to list any special stipulations that may have been agreed upon during correspondence with the NHPA. Contract must be signed by the NHPA to be considered an eligible bid.

### 3.5 Complete and Sign Tournament Contract

Send the completed contract and payment, along with the required bid fee to the NHPA Secretary/Treasurer:

Jim Kinney, Sec/Treas.  
National Horseshoe Pitchers Association  
P.O. Box 205  
Drexel, MO 6472

In addition, email a scanned copy of the signed contract to World Tournament Coordinator, NHPA 2<sup>nd</sup> Vice President, Laurie Lampkin at [laurie\\_r@bellsouth.net](mailto:laurie_r@bellsouth.net).

***\*\*To avoid missing the deadline, please submit your bid and fee with ample delivery time.\*\****

### 3.6 Bid Acceptance

Accepted bids will be announced after the July 1st of the current year deadline at the next NHPA Delegate meeting usually in July/August each year during the World Tournament.

### 3.7 Distribution of Information

All bidder submissions will be reviewed by the NHPA council. Once a decision has been made by the NHPA council, the winning bidder shall be prepared to attend the first week of the NHPA World Tournament of the year the bid is accepted to present site information to event attendees in a booth setting. This booth space is complimentary.

Handout information, such as brochures for any attractions, accommodations, travel accommodations including but not limited to airlines, rental cars, uber, trains, etc., restaurants, special events, RV Campsites, etc... will be beneficial. Bidders are welcome to distribute other "freebies," such as key chains, candy, knick-knacks, or any other promotional items desired. Be prepared to field questions about where to stay, how to get there, what to do while not pitching, etc...

**NOTE:** All items distributed are at the discretion and expense of the bidders. The NHPA will not be liable for any expenses, whether a bidder is successful or not.

### 3.8 Presentation of Proposal

After the July 1st deadline, each bidder will have the opportunity to submit their presentation to the NHPA council via e-mail, US postal service, courier service, UPS or FED EX, Zoom Meeting, or in person. The presentation should include the necessary information required per the NHPA bidder guidelines and contract to win the vote and approval of the seven (7) person Executive Council and then be prepared to field questions from the NHPA council.

Should the bidder decide to move forward, a site visit will be necessary for the NHPA which will include a minimum of two NHPA officers and will be necessary to confirm suitability of the venue. The site visit will be at the expense of the prospective bidder.

All bidders will be contacted for the official announcement of the winning site.

### 3.9 Advertisement

All bidders will have the opportunity to purchase advertisements/articles in the NHPA's online newsletter, NEWSLINE, NHPA website prior to the delegate convention.

### 3.10 Successful Bidder Follow-up

The site that wins the bid will be expected to attend the next World Tournament to distribute information about their venue, including, hotel accommodations, restaurants, attractions, RV Campsites, Travel accommodations, Rental Car Information, Airlines, Trains, shuttles to and from hotels etc... to have event attendees in a booth setting.

HOST shall communicate with the NHPA throughout the coordination of the tournament to ensure a unified and successful event.

## 4. ENDORSEMENTS

**"Discover Monroe-West Monroe** was delighted to host the National Horseshoe Pitching Association World Tournament. This was our second time to host the event in Monroe, and it was a pleasure to have everyone back in the twin cities. This event generated an estimated economic impact of over \$1.9 million to our area and over 2,000 hotel night stays. Participants were very interested in exploring our area and in visiting local restaurants, stores, and attractions. Thank you to the NHPA for selecting us to host this event!"

**Alana Cooper, President/CEO of Discover Monroe-West Monroe.**

**"Winnemucca, Nevada"** considered it a true privilege to host the 2021 NHPA World Championship Horseshoe Pitching Tournament. The tournament lasted two weeks and attracted over 700 participants and their families; without a doubt, it will go down as the largest event ever held in Winnemucca, generating approximately \$2 million dollars in economic benefits for our community. Most participants consider the tournament their "family vacation," so they brought along spouses, children and grandchildren to tour the area, visit local events and attractions, and patronize local businesses. And their generous support did not disappoint-nor did the hospitality of our great businesses. We found this to be a very mutually beneficial event. We are very grateful to the NHPA for this great opportunity!

**Kim Petersen, Director, Winnemucca Convention & Visitors Authority**

**"Wichita Falls, Texas"** hosted the 2019 National Horseshoe Pitchers Association World Tournament in the Kay Yeager and the MPEC Facility. The Mayor, the media, all of the local restaurants and businesses were excited to have the competitors and their families in our city along with 4 other countries participating. This is the first time that Wichita Falls has ever hosted such a large event. The positive economic impact for our city from such a large event with so many visitors for an extended period of time is truly remarkable," said Wichita Falls City Manager Darron Leiker in a news release. We truly hope to bid again. **Lindsay Barker, Director of the Wichita Falls Convention and Visitors Bureau.**

## 5. LINKS

Official website of the National Horseshoe Pitchers Association: [www.horseshoepitching.com](http://www.horseshoepitching.com)

Official Facebook page of the NHPA: <https://www.facebook.com/NationalHorseshoePitchersAssociation/>

Time lapse video of World Tournament setup: <https://www.youtube.com/watch?v=CS-N4culCdc&feature=youtu.be>

Regional Directors in each Charter: <http://www.horseshoepitching.com/officers/rdf.html>

### **HISTORY OF THE NHPA WORLD CHAMPIONSHIPS SINCE 1990**

#### **Location**

#### **Attendance:**

2025 - Current Bid Open	
2024 - Current Bid Open	
2023 Lansing, MI - Lansing Center	649
2022 Monroe/West Monroe, LA - Monroe Civic Center	730
2021 Winnemucca, NV - Events Complex	
2020 Monroe/West Monroe, Louisiana - Civic Center	Canceled due to Covid- Pandemic
2019 Wichita Falls, TX - Ray Clymer Arena	971
2018 Florence, SC - Florence Civic Center	1026
2017 St. George, Utah - Dixie Center	1042
2016 Montgomery, Alabama-Multiplex	934
2015 Topeka, Kansas - Expocenter	1404
2014 Buffalo, New York - Hamburg Events Center	1376
2013 St. George, Utah - Dixie Center	1032
2012 Knoxville, Tennessee -- Convention Center	1230
2011 Monroe/West Monroe Louisiana -- Civic Center	804
2010 Cedar Rapids, Iowa --- Cedar Rapids Ice Arena	1286
2009 Springfield, Illinois --- Prairie Capital Convention	1330
2008 York, Pennsylvania --- York Expo Center	1321
2007 Ardmore, Oklahoma --- Celebration Arena 2006	984
Gillette, Wyoming ---- Cam-Plex	907
2005 Bakersfield, California --- Fairgrounds	824
2004 Pocatello, Idaho ---- University	1200
2003 Eau Claire, Wisconsin --- University	1324
2002 Red Deer, Alberta Canada University	826
2001 Hibbing, Minnesota -- Ice Hockey Arena	1045
2000 Bismarck, North Dakota --- Ice Hockey Arena	1215
1999 Greenville, Ohio --- Fairgrounds	1542
1998 Ainsworth, Nebraska - Fairgrounds	993
1997 Kitchener, Ontario Canada - University	1740
1996 Gillette, Wyoming --- Cam-Plex	1536
1995 Perry, Georgia -- University	1120
1994 Syracuse, New York - University	1304
1993 Spearfish, South Dakota - City Park	1492
1992 Columbus, Ohio - Fairground	1700
1991 Biloxi, Mississippi	1023
1990 Stone Mountain, Georgia	1064

## NHPA World Tournament Time line for Set Up Days

Most times are approximate but will generally be within 1 hour.

### *Tuesday*

6:00 AM	1 Back NHPA trailer up to loading dock.	Labor crew needed for entire set up and tear down process
until	2 Begin unloading and staging NHPA equipment for assembly	<b>2</b> Forklifts needed for set up and tear down process
6:00 PM	3 Begin laying out lines on arena floor for court mats.	
	4 Begin positioning of mats on arena floor.	

---

### *Wednesday*

6:00 AM	1 Assembly of court boxes	Labor crew needed for entire set up and tear down process
until	2 Begin mixing of clay and filling court boxes	<b>3</b> Mortar Mixers needed to mix Clay
6:00 PM	3 Fork lifting boxes onto mats.	

---

### *Thursday*

6:00 AM	1 Continue mixing clay and filling and setting boxes	Labor crew needed for entire set up and tear down process
until	2 Begin fence setup	<b>3</b> Mortar Mixers needed to mix Clay
6:00 PM	3 Begin score keeper station setup	

---

### *Friday*

6:00 AM	1 Finish taping down mats	Labor crew needed for entire set up and tear down process
until	2 Finish score keeper station setup	
6:00 PM	3 Misc	

---

### *Saturday*

7:00 AM	Set up - Warm-Up Tournament	(Open doors at 6:00 am )
3:00 PM	Warm-Up over - Open practice begins	(Doors need to be open at 6:00 AM everyday of competition)
6:00 PM	Open practice over	***Random Shoe Checks Daily ***

---

### *Sunday*

10:00 AM	Open practice	(These times may vary slightly)
5:00 PM	Open practice over	
6:00 PM	Clean building	

---

## NHPA World Tournament Time line

### *Monday*

6:00 AM	Open doors	(Doors need to be open at 6:00 AM everyday of competition)
6:30 AM	Shoe check begins/separate room	***Random Shoe Checks Daily ***
8:00 AM	<i>Tournament begins</i>	
11:00 AM	Opening Ceremonies/Arena floor	
	Competition continues until approx 9:00 pm	
9:00 PM	Clean building	

---

### *Tuesday*

		(Doors need to be open at 6:00 AM everyday of competition)
6:00 AM	Open doors	***Random Shoe Checks Daily ***
8:00 AM	Competition begins	
9:00 PM	Clean building	

---

### *Wednesday*

		(Doors need to be open at 6:00 AM everyday of competition)
6:00 AM	Open doors	***Random Shoe Checks Daily ***
8:30 AM	Competition begins	
11:00 AM	Awards Presentations/separate room	Awards presentations follow each shift of pitching on this day
	Competition continues until approx 10:00 pm	
9:00 PM	Clean building	

---

### *Thursday*

6:00 AM	Open doors	(Doors need to be open at 6:00 AM everyday of competition)
6:30 AM	Shoe check begins/separate room	***Random Shoe Checks Daily ***
8:00 AM	Competition begins	
	Competition continues until approx 9:00 pm	
9:00 PM	Clean building	

---

### *Friday*

		(Doors need to be open at 6:00 AM everyday of competition)
6:00 AM	Open doors	***Random Shoe Checks Daily ***
8:00 AM	Competition begins	
	Competition continues until approx 9:00 pm with Junior awards following	
9:00 PM	Clean building	

---



# NHPA World Tournament Time line

## *Saturday*

(Doors need to be open at 6:00 AM everyday of competition)  
\*\*\*Random Shoe Checks Daily \*\*\*

6:00 AM	Open doors
8:00 AM	Competition begins
11:00 AM	Awards Presentations/separate room
	Competition continues until approx 9:00 pm
9:00 PM	Clean building

Awards presentations follow each shift of pitching on this day

## *Sunday*

7:00 AM	Registration for Delegate Meeting begins (Fresh Fruit, Juice, Coffee, Water, Danish/ Rolls, Muffins served)
2:00 PM	Chapel Service
5:00 PM	Social hour before HOF Banquet
6:00 PM	Hall of Fame Banquet
10:00 AM	Open practice
5:00 PM	Open practice closes
5:00 PM	Clean building

(These times may vary slightly )

## *Monday*

(Doors need to be open at 6:00 AM everyday of competition)  
\*\*\*Random Shoe Checks Daily \*\*\*

6:00 AM	Open doors
6:30 AM	Shoe check begins/separate room Competition begins
8:00 AM	Competition continues until approx 9:00 pm
9:00 PM	Clean building

## *Tuesday*

(Doors need to be open at 6:00 AM everyday of competition)  
\*\*\*Random Shoe Checks Daily \*\*\*

6:00 AM	Open doors
8:00 AM	Competition begins
	Competition continues until approx 9:00 pm
9:00 PM	Clean building

### *Wednesday*

6:00 AM  
8:00 AM  
11:00 AM  
10:00 PM

Doors Open  
Competition begins  
Awards Presentations/separate room  
Clean building

At the conclusion of play we will begin moving out some of the courts to prepare for Championship play. Some of this may be also be done very early Thursday morning before competition starts.  
**NO BREAKDOWN WILL OCCUR DURING COMPETITION.**

**(Doors need to be open at 6:00 AM everyday of competition)**

**\*\*\*Random Shoe Checks Daily \*\*\***

**Awards presentations follow each shift of pitching on this day**

---

### *Thursday*

6:00 AM  
7:30 AM  
9:00 AM  
8:00 PM

Open doors  
Shoe check opens  
Competition begins  
Clean building

**(Doors need to be open at 6:00 AM everyday of competition)**

**\*\*\*Random Shoe Checks Daily \*\*\***

---

### *Friday*

6:00 AM  
9:00 AM  
8:00 PM

Open doors  
Competition begins  
Clean building

**(Doors need to be open at 6:00 AM everyday of competition)**

**\*\*\*Random Shoe Checks Daily \*\*\***

---

### *Saturday*

6:00 AM  
10:00 AM  
1:00 PM  
2:00 PM

Open doors  
Competition begins Championship  
Awards Presentation  
Begin tear down

**(Doors need to be open at 6:00 AM everyday of competition)**

**\*\*\*Random Shoe Checks Daily \*\*\***

**Labor crew needed for entire set up and tear down process**

---

### *Sunday*

6:00 AM

Finish loading semi trailer. Staff move out

**Labor crew needed for entire set up and tear down process**

# SAMPLE COURT LAYOUT

Horseshoe Tournament IC48

