

## REGIONAL DIRECTOR GUIDELINES – REVISED JANUARY, 2024

### ARTICLE I: Appointment.

#### Section 1

Regional Directors shall be appointed by the NHPA Vice President in charge of RDs, based upon the selection and recommendation of the Charter officers. (See Article VI, Section 2)

#### Section 2

In Charters where this applies, Assistant Regional Directors shall be appointed by the Charter Regional Director who will then notify, in a timely manner, the NHPA Vice President in charge of RDs of this appointment.

#### Section 3

Regional Directors shall be directly responsible to the NHPA Vice President in charge of RDs and shall perform those activities requested by this Vice President, as well as other duties described in this document.

### ARTICLE II. Duties/Requirements

#### Section 1

Regional Directors shall be responsible for entering all of your Charters scheduled Sanctioned events that have been approved by the officers of their affiliated charter into eShoe. It is your responsibility as a Regional Director to obtain an eShoe User ID and Password from the NHPA Secretary Treasurer. The Regional Director shall then deliver by mail or email the required tournament patch order form to the NHPA Vice President in charge of RDs. These materials should arrive at least one week before the tournament begins. The directors of events that are denied a sanction number may appeal this decision, in writing, to the NHPA President, so long as a copy of this letter is also sent to the Regional Director. In such cases, the ruling of the NHPA Council shall be final.

#### Section 2

The issuing of a sanction tournament number into eShoe certifies that during any NHPA sanctioned tournament, all NHPA rules will be enforced, sanctioned horseshoes will be used, all participants are current NHPA members, and the horseshoe courts are fully or conditionally sanctioned (see RGS Book, pages 34 – 35, Section A, Sanctioning of Courts). Sanction numbers shall be assigned by eShoe as follows: The first two digits denote your charter, the second two digits denote the year, and the third three digits denote the numbering sequence for that year. Example for the year 2024: The first tournament in region 1 would be 01-24-001; the second would be 01-24-002, etc. A Token # is also assigned by eShoe at the time the event is entered into eShoe and is Saved. The Token # should be sent to the Tournament Director responsible for that event along with the required patches. The Token # is required by HSMaster at the time the results file is submitted to eShoe.

NOTE: If a court complex has not been or cannot be conditionally or fully sanctioned by the Regional Director, a tournament sanction number cannot be issued by the Regional Director unless a temporary waiver has been requested and granted by the NHPA Vice President in charge of RDs.

### Section 3

The Regional Director is responsible for sanctioning all new or updated court facilities when the construction or update is complete. The Regional Director is also responsible for sanctioning or re-sanctioning all court facilities in the charter. This must be done every fourth year, commencing with the year 2007, then 2011, 2015, etc.

### Section 4

Regional Directors shall report at least semi-annually to the NHPA Vice President in charge of RDs, summarizing all regional activities. Copies of these reports shall also be mailed to the Charter Secretaries in their region.

## ARTICLE III: Charter Activities

### Section 1

Regional Directors shall:

1. Attempt to meet with all officers of the charter and with their Assistant Regional Directors at least once a year to discuss subjects of general interest.
2. Report on all such meetings to the NHPA Vice President in charge of RDs.
3. Be committed to the purposes and objectives of every state charter association in his/her region.
4. Become familiar with and act as an advisor for the interpretation of the NHPA Rules, Guidelines, Specifications, and Bylaws.

### Section 2

Regional Directors and their Assistants shall:

1. Actively recruit new NHPA members, promote the sanctioning of all horseshoe tournaments, and encourage members to subscribe to Horseshoe Pitching eNewslines magazine.
2. Attend as many of their charter's tournaments as possible and attempt to honor specific requests for their presence or assistance.
3. Seek out and attempt to enroll active clubs and pitchers not presently affiliated with the NHPA.
4. Assist clubs and tournament directors in the promotion of their tournaments.
5. Keep all tournament directors informed of current and future events in their areas.

NOTE: The NHPA Council has ruled that any Regional Director may also serve as a State or National Officer as there is no conflict of interest involved here.

## Section 2 - Replacement

The selection of a new Regional Director shall be made by the State/Charter Executive Council members as follows: The Charter President shall initiate a search and shall provide qualified candidates with a copy of this complete document plus copies of the RGS Book and Bylaws before the selection process takes place. After final discussions and review of all qualified and agreeable candidates, the final selection requires a 2/3 majority vote of the State/Charter Council members. After the new Regional Director has been selected, the Charter President shall submit this person's name and qualifications to the **NHPA Vice President** in charge of RD's for final approval and appointment. The new Regional Director's name, address, telephone number, and e-mail address if applicable, will be published in the eNewslines, when applicable.

ARTICLE VII: Amendments.

## Section 1

These Guidelines may be amended by a majority vote of Regional Directors and Assistant Regional Directors present at the Annual Meeting during the World Tournament, or by **the NHPA Vice President in charge of RDs** with the approval of the NHPA Executive Council.

Respectfully Submitted,  
**Barbara Carson**  
**NHPA 4th Vice President**  
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from the NHPA BYLAWS - ARTICLE II: PURPOSE

THE PURPOSE OF THE NHPA SHALL BE TO DEVELOP, FOSTER AND PROMOTE ORGANIZED HORSESHOE PITCHING AT LOCAL, STATE, REGIONAL, NATIONAL, AND INTERNATIONAL LEVELS, AS A RECREATIONAL PASTIME AND A COMPETITIVE GAME, BY PROVIDING DIRECTION, ORGANIZATION, PUBLISHED MATERIALS, AND APPROVED EQUIPMENT, WHEN NECESSARY, TO ENHANCE THE SPORT.

## ARTICLE IV: World Tournament.

### Section 1

Regional Directors shall make every attempt to attend the annual World Tournament meeting of Regional Directors, or provide the NHPA Vice President in charge of the Regional Directors, in writing, with the name of an Assistant Regional Director who will attend this meeting.

### Section 2

Regional Directors who attend the World Tournament shall be available to assist the NHPA Vice President in charge of the RDs with the required weighing and measuring of all horseshoes pitched at the World Tournament.

### Section 3

Regional Directors and who attend the World Tournament shall make themselves available to assist the NHPA Council in duties associated with the running of this tournament.

### Section 4

The Regional Director for the charter in which the World Tournament is held shall have the responsibility of sanctioning the World Tournament for that year.

## ARTICLE V: Compensation.

### Section 1

NHPA Regional Directors shall annually receive \$50.00 plus 20 cents per adult member per year within their charter(s), based on the year-end membership report of the NHPA Secretary-Treasurer. A full calendar year must be completed to receive this compensation. Any exception must be approved by the NHPA President and NHPA Vice President in charge of RDs.

### Section 2

Each Regional Director may be reimbursed for telephone calls and miscellaneous expenses when submitted to the NHPA Secretary/Treasurer on an NHPA expense form and with receipts attached. Any large expense items must receive prior approval of the NHPA Executive Council.

## ARTICLE VI: Removal From Office and Replacement

### Section 1 - Removal

Any Regional Director or Assistant Regional Director may be removed from office for knowingly or willfully violating the Bylaws of the NHPA or for failure to fulfill the duties set forth in this document. It is also understood that Regional Directors may need to be replaced for health reasons, resignation, or death. If it becomes necessary, or if majority rule of the Charter officers vote to replace their Regional Director for any of the above reasons, the Charter President shall submit this request in a letter of explanation to the NHPA Vice President in charge of RDs for his/her review and approval.