

INSTRUCTIONS FOR COMPLETING THE FINAL STAT FORM

If you use HSMaster (and I hope you do or will consider using it) to run your league, it will create a yearend report that can be e-mailed. This is the preferred method.

Otherwise you will need to use the form available from the NHPA website.

Fill out all sections on top of form and all columns that apply. If you are using your own Excel spreadsheet, make it look like this form and list the data in columns in the order of this form.

This form should include ALL pitching members.

Use **SCRATCH** points, ringers, and scores. **DO NOT INCLUDE HANDICAPS.**

All NHPA card numbers for the current year **MUST** be included for ALL pitchers as well as their correct pitching category, which is very important.

All columns must be completed for count-all formats, regardless of number of shoes pitched per game.

Omit point columns **ONLY** if format of play is cancellation or ringers only.

Previous high game percent column **MUST** be completed for all pitchers. If no previous high game % is known, write NEW in this column.

High game this year must be in the next 10% bracket over previous high game % patch earned, before a pitcher can receive another percent patch.

All league statistics must be for entire league, not for single games.

Carry all percentage and average calculations to 2 decimal places. However, if you leave them blank, they will be calculated for you. You must still enter all necessary numbers so these calculations can be performed.

List all pitchers in alphabetical order, separating categories by Men, Women, Elders, Junior Boys, Junior Girls, Cadets.

A copy of this form should also be sent to your State/Charter Secretary and/or Statistician for verification of membership.

The deadline for submitting year-end results is December 31st.

Thank You!

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